

Reunion Ranch WCID Committees

Revised: May 21, 2024

Activities of committees are to be reported at regular monthly Board meetings by the chair, or alternatively in the absence of the committee chair, the other member. At the committee's discretion, committees may invite and include additional District residents (non-Board members) with interest and expertise in the committee's responsibilities.

Communications

- Manages communications between the Board and residents
- Authorized to send messages to the community as requested by the Board as well as messages the committee members deem appropriate to maintain an informed community regarding District matters
- Oversees and directs website content and structure
- Can authorize expenditures associated with communication needs up to \$2,000.00 per fiscal year; expenditures to be reported to the Board at the next meeting
- Mark Olson, chair, and John Genter

Operations

- Reviews and provides direction and feedback to the District's operation contractor related to water and wastewater activities as needed between Board meetings
- In coordination with District's operations contractor:
 - Review and approve waivers up to \$200.00 per resident for disputed fees or service
 - Review and authorize as appropriate proposed involuntary customer disconnections
 - Review and approve as appropriate requested leak adjustments less than \$2000.00; adjustments of \$2000.00 and above require Board approval
- Approve emergency expenditures as appropriate by the District's operator, which will be brought to the Board for ratification at the next meeting
- Dennis Daniel, chair, and John Genter

Land Use & Water Quality

- Review and monitor operations and maintenance activities related to stormwater management and water quality protection, providing feedback and direction to District's operations contractor as needed between Board meetings
- Work with HOA regarding activities and proposed modifications in District easements including the greenbelts and common areas
- Working with the District's engineer and operations contractor, review and provide recommendations to the Board for any proposed modifications in the easements or common areas
- Gary Grass, chair, and Mark Olson

Finance, Budget & Audit

- Working with the District's bookkeeper, generally review and monitor District expenditures and proposed expenditures, financial performance relative to budget and District goals, and management of accounts
- Review and report to the Board the impacts of any material unplanned expenditures on the overall District financial health, performance and goals
- Provide recommendations to the Board regarding auditing engagements and reports
- Working with the bookkeeper, financial advisor and other District contractors, provide recommendations to the Board regarding budgets, reserves, bonds, debt payments, tax rates, investment policy, and other financial matters
- Eric Hart, chair and Gary Grass

Water Conservation & Drought Management

- Provide ongoing and proactive education and direction for the community to maintain awareness and help achieve maximum voluntary conscientiousness in conserving water while maintaining the value of our community
- Provide recommendations to the Board regarding drought management and water conservation plans, enforcement policies and other actions prudent to conserve water
- Review and authorize changes in drought management stages consistent with the Drought Contingency Plan
- Review and approve requested variances from the drought management stages consistent with Drought Contingency Plan
- Work with District's operator on drought enforcement matters consistent with Board policy and guidance, and bring all recommended enforcement surcharge actions to the Board for approval
- Dennis Daniel, chair and Eric Hart

Contractors Review

- Routinely review the District's service contractors' performances on a three-year cycle; First year review operator and bookkeeper, second year review engineer and financial, and third year review legal and auditor
- Off cycle reviews may be requested by the Board
- Present a summary of performance along with recommended follow-up actions (including changes to terms and conditions of contracts) to the Board for consideration
- As directed by the Board, solicit and evaluate statements of qualifications from competent providers (including current providers) for the purpose of selecting/retaining the District's service providers to ensure the District is receiving the best available value and service
- John Genter designated as chair and Dennis Daniel

Agenda Review

- Prior to each regular Board meeting, and working with the District's lawyer, prepare for the upcoming meeting by reviewing and approving the meeting agenda
- Board president and vice president (Dennis Daniel and John Genter)

Summary of assignments

Committee	Dennis Daniel	Mark Olson	Eric Hart	John Genter	Gary Grass
Communications		C		M	
Operations	C			M	
Land Use & Water Quality		M			C
Finance Budget & Audit			C		M
Water Conservation & Drought Management	C		M		
Contracts Review	M			C	
Agenda review	C			M	