FEES OF OFFICE AND EXPENSE REIMBURSEMENT POLICY
FOR
REUNION RANCH WATER CONTROL AND IMPROVEMENT DISTRICT

A. DEFINITIONS

1.01. Board. "Board" means the Board of Directors of Reunion Ranch Water Control and Improvement District.

1.02. Director. "Director" means a person elected or appointed to serve on the Board of Directors of the District.

1.03. District. "District" means Reunion Ranch Water Control and Improvement District.

B. PURPOSE

The purpose of this Policy is to prescribe the manner in which a Director may receive fees of office and be reimbursed for expenditures related to District business.

Section 1. Fees of Office. A Director is entitled to receive fees of office of not more than $221 per day for each day a Director actually spends performing the duties of a Director. Fees of office as authorized are not to exceed $7,200.00 per fiscal year. "Performing the duties of a Director" means substantive performance of the management or business of the District, including participation in Board and committee meetings and other activities involving the substantive deliberation of district business and in pertinent educational programs. The phrase does not include routine or ministerial activities such as the execution of documents, self-preparation for meetings, or other activities requiring a minimal amount of time.

Section 2. Reimbursement of Expenses. Reimbursement for travel expenditures and other expenses incurred by a Director on behalf of the District are subject to approval by the Board. Any Director desiring reimbursement for expenses must present a verified statement to the Board, together with all supporting receipts and invoices.

Section 3. Conference and Seminar Policy. Directors may attend conferences and meetings at the District's expense only if deemed appropriate by the Board. Unless otherwise approved by the Board, each Director attending a conference or meeting must attend all blocks of educational sessions in order to qualify for reimbursement. Subject to prior Board approval and compliance with the other requirements herein, each Director who attends a conference, business meeting or seminar related to the District business may be reimbursed for travel, lodging and meal expenses associated with that attendance, as follows:

a. Travel Expenses. Transportation costs, including but not limited to, airfare, car rental, taxi fare and parking incurred while on official District business will be reimbursed based upon the costs actually incurred by the Director; however, reimbursement for transportation

on a common carrier will be limited to tourist/coach rates. Mileage reimbursement for transportation by personal automobile will conform to Internal Revenue Service regulations.

b. Lodging Expenses. Lodging expenses will be reimbursed based upon costs actually incurred by the Director and will not exceed the amount of lodging expense determined by the Board to be reasonable and necessary.

c. Meal Expenses. Meal expenses will be limited to the amount actually incurred by the Director and will not exceed the amount of meal expenses determined by the Board to be reasonable and necessary.

d. Excluded Expenses. Expenses that are of a personal nature or are not reasonable or necessary to the District business will not be paid or reimbursed by the District.

ADOPTED this 18th day of August, 2026.

REUNION RANCH WATER CONTROL
AND IMPROVEMENT DISTRICT

By: _____
John Genter, President
Board of Directors

ATTEST:

By: _____
Mark Olson, Secretary
Board of Directors

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