

MINUTES OF SPECIAL MEETING
OF
REUNION RANCH WATER CONTROL AND IMPROVEMENT DISTRICT

STATE OF TEXAS §
 §
COUNTY OF HAYS §

A special meeting of the Board of Directors of Reunion Ranch Water Control and Improvement District, open to the public, was held at 3:00 p.m. on April 1, 2025 at Willatt & Flickinger, PLLC, 12912 Hill Country Blvd., Ste. F-232, Austin, Texas 78738, pursuant to notice duly given in accordance with law.

1. CALL TO ORDER

The meeting was called to order.

2. ROLL CALL OF DIRECTORS

A roll call of the Directors was taken. The Directors present were:

Dennis B. Daniel – President
John Genter – Vice President
Gary Grass – Secretary
Eric Hart – Assistant Secretary

thus, constituting a quorum. Assistant Secretary Mark Olson was absent.

Also present at the meeting were Hunter Hudson and Jeniffer Concienne with Willatt & Flickinger, PLLC and Lonnie and Beth Wright with Municipal Operations & Consulting, LLC.

Attending via Zoom were Bill Flickinger with Willatt & Flickinger, PLLC and ElizaBeth Reeves and Katie May with Inframark.

3. PUBLIC COMMENTS

No public comments were made.

4. JPMORGAN CHASE BANK AGREEMENTS FOR ACH/CREDIT CARD PAYMENTS

Attorney Bill Flickinger discussed the JPMorgan Chase Bank Agreements for payments to the District. Beth Wright requested this documentation get set in place so that the process can be as seamless as possible. Lonnie Wright reported that these agreements are standard and what they have in place for their other districts. The process usually takes about two weeks to push through and he appreciates the Board taking the time to get this done. Once the letter is received

from Inframark, they will call JPMorgan Chase Bank and get the payment processing in place by the April 21, 2025 transition date. The difficult part of this change will be to get all the customers signed up. There was discussion of the costs associated with processing the payments. The credit card fee will be 3% and the ACH fee will be \$1.00. President Dennis Daniel noted that these fees are what the District is currently being charged and Manager ElizaBeth Reeves confirmed that was correct. Assistant Secretary Eric Hart inquired about the customer deposits on file. Lonnie Wright advised that those deposits will come over from Inframark to MOC during the records submission. Secretary Gary Grass asked if the JPMorgan Chase Bank account will be a District account and Lonnie and Beth Wright advised it would and discussed the process for accepting payments for the District.

After discussion, President Dennis Daniel entertained a motion.

Motion: Approve the JPMorgan Chase Bank Agreements as presented.

Motion by: Secretary Gary Grass
Second by: Assistant Secretary Eric Hart
The motion carried unanimously.

5. ANY AND ALL AGREEMENTS AND MATTERS RELATED TO THE TRANSITION FROM INFRAMARK TO MUNICIPAL OPERATIONS & CONSULTING, LLC

President Dennis Daniel advised that there may be additional transition items that come up before the April 15th board meeting. In that event, President Dennis Daniel discussed authorizing the Operations committee to approve and execute any transition documents as needed. Beth Wright discussed the Merchant Processing Service Agreement that allows MOC to scan customer's checks to the District's bank account. The fees for this service are minimal. The term is for three years and provides a convenience for processing District payments.

After discussion, President Dennis Daniel entertained a motion.

Motion: Approve the Merchant Processing Services Agreement as discussed.

Motion by: Vice President John Genter
Second by: Secretary Gary Grass
The motion carried unanimously.

Beth Wright stated that the Merchant Processing Services Agreement is a DocuSign agreement and will only be sent directly to President Dennis Daniels' email. After the document has been executed, she will provide a copy to Jeniffer Concienne for the District's file.

Attorney Bill Flickinger discussed the possibility of additional items between now and the April 15th board meeting.

After discussion, President Dennis Daniel entertained a motion.

Motion: Authorize the Operations committee to review any and all documents and authorize the approval and execution of documents by President Dennis Daniel to facilitate the transition between Inframark and MOC, not to exceed a \$2,500 value.

**Motion by: Vice President John Genter
Second by: Secretary Gary Grass
The motion carried unanimously.**

Again, Lonnie Wright appreciates the Board's time today. President Dennis Daniel stated that if anything comes up and can be deferred until the April 15th board meeting, he will do so. Vice President John Genter provided discussion on being prepared for the transition.


6. STATUS OF TRANSITION FROM INFRAMARK TO MUNICIPAL OPERATIONS & CONSULTING, LLC

Lonnie Wright provided an update on the transition from Inframark. A schedule was provided on the transition process and is being tracked. As always, Inframark is very cooperative in this process. A letter to the customers will go out with the next water bill to provide information on the transition. There have been no issues with the transition and believes it will be a smooth process. Lonnie Wright also mentioned that he is looking into hands on training at the WWTP with Inframark. Manager ElizaBeth Reeves stated she can help facilitate that if needed.

Manager ElizaBeth Reeves stated that they are gathering all the District's records to provide to MOC. When Inframark sends the last water bill, it will include a notice to customers that have auto billing that they will need to change their account number. Assistant Secretary Eric Hart inquired about the timeframe of the customer's history in regard to their information. Lonnie and Beth Wright advised that they will get two years of electronic records and a longer timeframe on paper records. President Dennis Daniel would like for them to get three years' worth of history as it is important for the water use data. Beth Wright stated that she will be meeting with the District's Communications committee on updating the District's website. There was discussion of having MOC's emergency phone number listed at the lift stations and by the ponds the day of the transition. Lonnie Wright stated that MOC only has one phone number, which is always answered by a live person. Secretary Gary Grass stated that the District's DCP signage will need to be sent over to MOC. Manager ElizaBeth Reeves confirmed that is correct and the signs are stored on-site at the District's WWTP. Assistant Secretary Eric Hart asked if door tags will be hung regarding the transition. Beth Wright stated that on Monday, April 21st, MOC will be out in the District hanging those door tags.


7. ADJOURN

President Dennis Daniel adjourned the meeting at 4:25 p.m.



Dennis B. Daniel, President
Reunion Ranch WCID

ATTEST:



Gary Grass, Secretary
Reunion Ranch WCID
[SEAL]